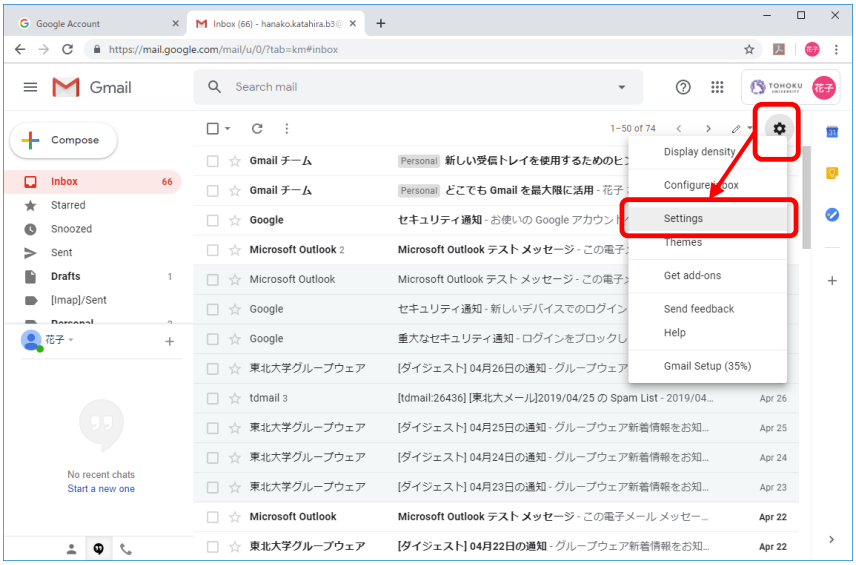
5.2. How to prevent non-spam mail from being filtered as spam

In this item, we will explain how to set the conditions in advance so that non-spam mail will not be mark as spam by incorrectly in New TUMail (Gmail).

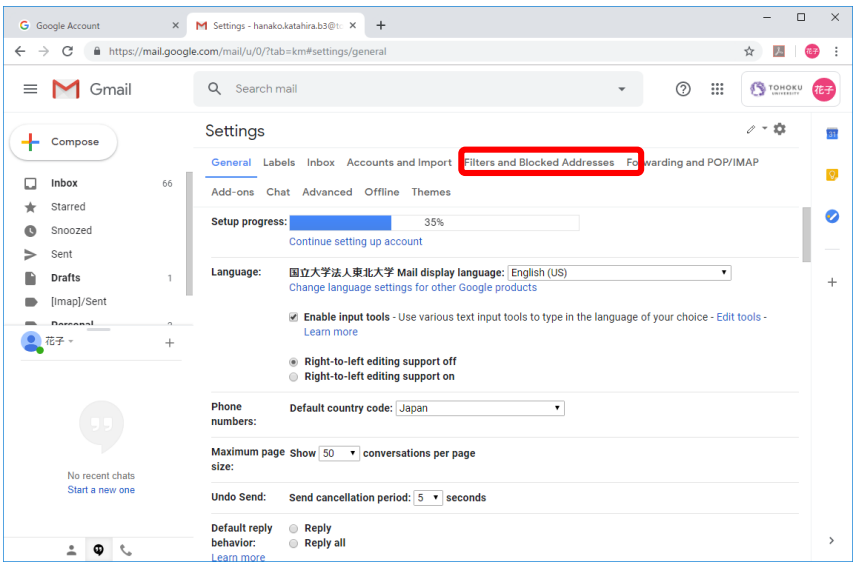
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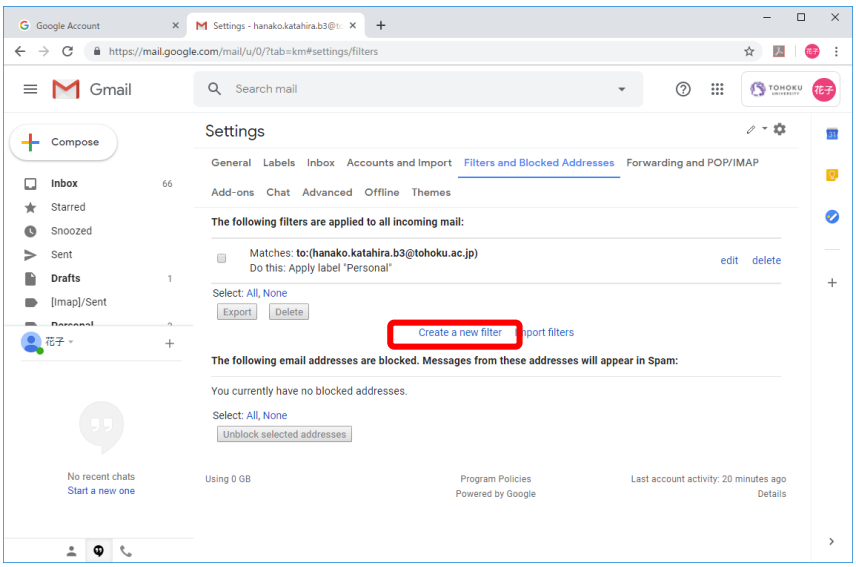
1. Login New TUMail (Gmail), click the gear icon, and click "Settings".



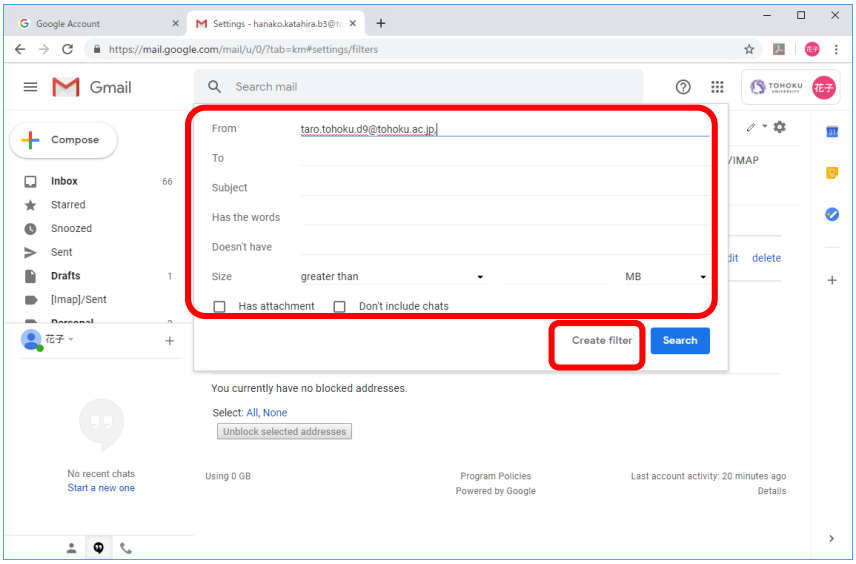
2. The setting screen is displayed. Click the "Filters and Blocked Address" tab.



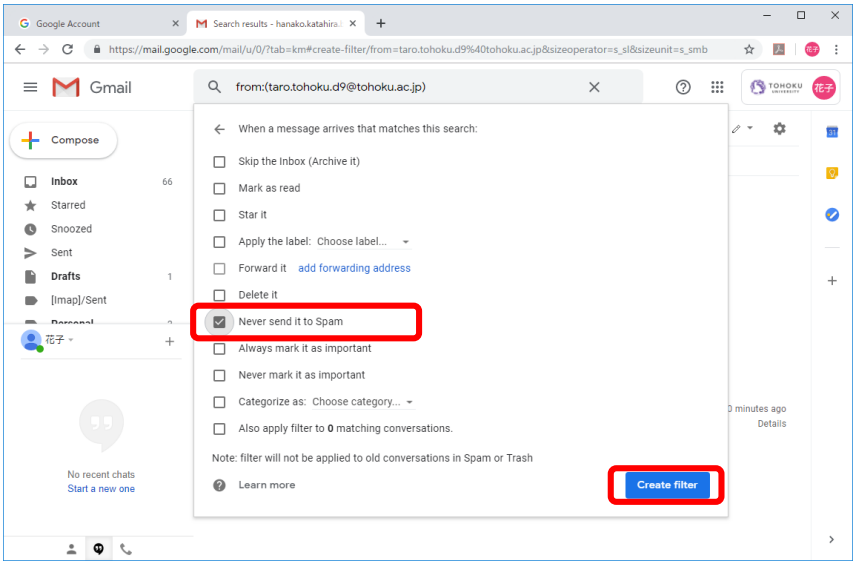
3. Click “Create a New Filter”.



4. The condition input screen is displayed. Set the conditions you want to distribute, and click "Create a Filter". For example, enter "taro.tohoku.d9@tohoku.ac.jp" for "from".



5. The screen for selecting the operation for the one that meets the conditions is displayed. Select “Never send it to spam" and click "Create Filter".



6. Confirm that the settings have been added as follows.

