

Tohoku University Safety Confirmation System

Staff: How to register via the Integrated Electronic

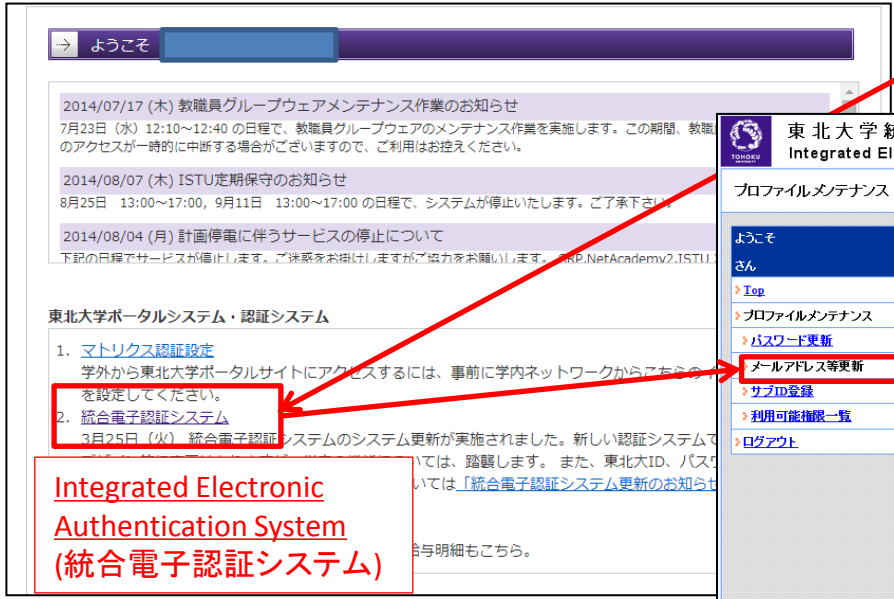
Safety confirmation messages will be sent to the address you enter in "Email address (private)."



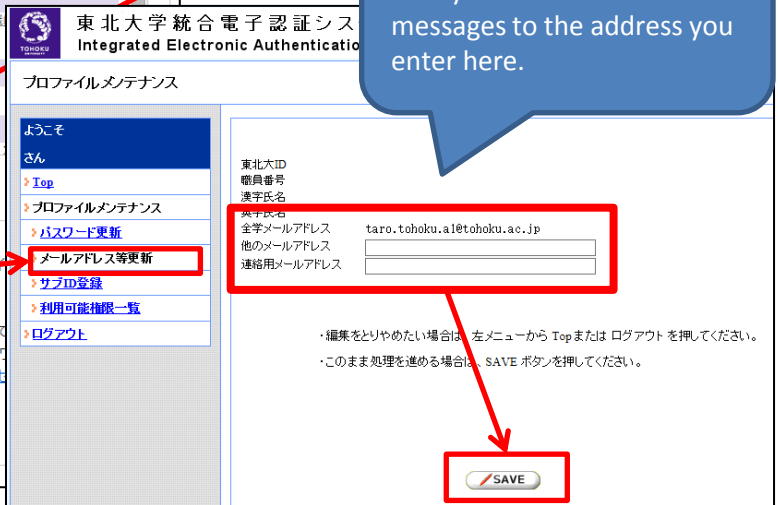
For Staff (教職員向け)



Log in with your Tohoku University ID



Integrated Electronic Authentication System (統合電子認証システム)



The university will send safety confirmation messages to the address you enter here.

For Staff (教職員向け) tab
↓
Log in with your Tohoku University ID
↓
Integrated Electronic Authentication System (統合電子認証システム)
↓
Edit Profile
↓
SAVE

Tohoku University Safety Confirmation System

(2) How to respond to e-mailed safety confirmation messages (example)

The screenshot shows an email in Mozilla Thunderbird. The sender is 'tohoku-univ@anpi.tohoku.ac.jp'. The subject is '安否確認訓練 (東北大学) (zdkpuzuXp484)'. The email body contains Japanese text about a major earthquake in the Tohoku region and a request to register safety status. Below the text are two URL boxes, one of which is highlighted with a red box. On the right, a '連絡確認 - 安否 -' (Safety Confirmation) form is displayed. The form includes fields for '本人 Your situation' (set to '無事 Unharmed'), '家族 Your family' (set to '全員無事 Unharmed'), and '家屋 Your house' (set to '無事 No Damage'). A '回答' (Response) button is highlighted with a red box. A red arrow points from the '回答' button to the 'URL:' field in the email body.

Click URL in the message's text.



Select responses for each item.



Click the Respond (回答) button.



**Safety confirmation
response is complete**

Basic operations also same for
mobile/smart phones.
You can respond through the official app
too.

(3) Other

1. The sender's address will appear as `tohoku-univ@anpi.tohoku.ac.jp`
Adjust your mail settings so you can receive messages from this domain.
2. If you receive no messages:
 - Is your in-box full? → Free some space in your in-box.
 - Is the message still on the mail server? → Run "Check for new messages" etc. on your mail client.
 - Do you have a mail filter? → Add the domain to your filter's whitelist.